

M.A.I.N. Planning Council
Minutes
July 9, 2009

Call to Order: N. Adamczyk called the meeting to order at 1:15 P.M.

Roll Call: Present: N. Adamczyk, B. Owens, L. Karczewski, B. McConville, E. Kanouse, L. Olver, S. Gulick, A. Meany, M. Martin, R. Garwood, P. Charney, S. Cotton. Also present from OLIS: B. Bayliss, A. Batra.

Minutes: M. Martin asked that the following correction be made under the Policy Manual Committee: "The manual will be voted on at the next General Membership meeting." Motion to approve the corrected minutes: B. Owens; Second: P. Charney. Minutes approved with N. Adamczyk abstaining.

Treasurer's Report: L. Karczewski announced a balance of \$402,154.16. She said all assessments were paid. To date, MAIN has not received money from the County. When the July bills are paid, the operating funds will be exhausted.

President's Report: N. Adamczyk said OLIS is looking at the list of priorities for reports that was compiled at the June Directors' meeting. She urged all libraries to participate in the survey of requirements for a new system. Nancy opened the floor to discussion on questions/comments for the Sirsi representatives who will meet with MAIN members on July 29. The following is a summary:

What kind of canned reports can Sirsi provide so OLIS can be relieved of some tasks?
Director's Station is a good thing, but too costly.
Can Sirsi provide downloadable reports to OLIS?
How can Sirsi compete monetarily with Open Source?
How does Sirsi plan to improve their searching features?
How will they improve their responsiveness to our needs?
What is their commitment to MAIN, i.e. how much do they want our business?
Will Sirsi be able to deal with RDA, the new cataloging code?
How does Sirsi plan to compete with Open Source ware?
What does Sirsi see for the future in user interface?
We want Sirsi to get content into the catalog in a timely manner.

Office of Library Information services (OLIS): B. Bayliss said there are no immediate plans to change the Overdue Notification process.

D. Cocco distributed the latest Group Purchase information. The date for the order to be submitted is August 12. The next date for ordering will be in December. The recommended hardware list and the PC retirement dates were also distributed. Email migration is underway. On the day your domain is changed, the screen will look different but your password remains the same.

A. Batra distributed a written report via email. She mentioned that the upgrade to Symphony is completed with all the problems rectified. On June 15, 33,000 patrons whose cards expired a year prior were purged. A new training video on renewing a user's library privileges is now online on the OLIS technology Training Web page. A new report to provide statistics for unique borrowers, by library that borrow at MY library, is being developed. Two enhancements have been enabled. They will allow us to trap a hold with the first item received and check out or renew items for the full loan period instead of truncating the loan period based on the user's expiration date. The next Authority control is scheduled for July 14.

M. Martin asked how often the Missing Items report is issued. A. Batra said it was an annual report. Several people said they need it monthly. Annu said OLIS would investigate.

J. Kauffman asked why patrons are being purged every six months. Many people would prefer no purging of patrons. S. Stephens said purging gives a more accurate account of who is using the library.

Cataloging: With regard to purchasing Your Library Online as a way to get Overdrive into the catalog, M. Lubansky reported that the initial cost is \$1850. The annual cost to maintain it is \$650. There were 2333 downloads of Overdrive in the first quarter of 2009. The Cataloging Committee moved that MAIN purchase Your Library Online.

L. Karczewski said this was not in the budget for this year.

B. Kanouse said we have a large reserve fund that could be used for this purchase.

P. Lacey said this is the only way to get Overdrive cataloged for the public.

N. Adamczyk called the question.

The motion was approved unanimously.

Circulation: S. Unger reported that the committee met and discussed the retraining that would be needed when going to a new system.

Demand Management: D. Nafie reported that the committee met and practiced using "blanket holds". They are reviewing their manual.

Finance: S. Stephens said the first draft of the 2010 budget was created. So far, the assessments look to be less or the same as this year.

Membership: D. O'Brien reported one holdout in signing the Membership Agreement.

Web Committee: C. Levy reported on the changes made to the catalog. The committee compiled patron feedback from 7/09-6/09 on web catalog features for ILS Committee reference. They also made changes on the MAIN contact form.

Public Portion: D. O'Brien asked what is the limit to checkouts and reserves. The answer is 200 checkouts per patron and 25 reserves. There was discussion on whether this needed to be changed.

Adjournment: 2:10 P.M.

Respectfully submitted,

Barbara M. McConville, Secretary