

M.A.I.N. Planning Council Minutes
October 8, 2009
Morris County Library

Call to Order: N. Adamczyk called the meeting to order at 1:15 PM.

Roll Call: N. Adamczyk, L. Karczewski, B. McConville, E. Kanouse, S. Gulick, A. Meany, M. Martin, R. Garwood, P. Charney, S. Cotton. Excused: B. Owens, L. Olver. Also present from OLIS: B. Bayliss, A. Batra.

Minutes: Motion to accept the minutes of September 10 as corrected: E. Kanouse. Second: M. Martin. Minutes accepted unanimously.

Treasurer's Report: L. Karczewski reported assets of \$257,595.41. She said the payment for the Historical New York Times would be coming from reserve funds. Lesley distributed a transaction list by vendor for the month of September and will continue to provide them monthly.

President's Report: N. Adamczyk opened her remarks on the question of waiting 30 days before voting on a motion at the Planning Council meetings by asking the representatives of the small, medium and large libraries if there was strong feeling that this should be changed. Hearing that there was no strong support of changing, she charged the representatives with communicating with all directors during the 30-day period about items to be voted on at the next Planning Council meeting. Nancy asked for motions on the following:

That M.A.I.N. initiate discussions with SIRSIDynix regarding contract renewal. The recommendation is that a new contract be negotiated for a shorter duration of one or two years. Motion: R. Garwood; Second: P. Charney. There was no discussion. Motion passed unanimously.

To accept new item types and locations as recommended by the ILS Committee working with the Technical Services Committee. Motion: M. Martin; Second: A. Meany. Discussion: E. Kanouse asked if "No Holds" is a new item type and how many times DVDs could be renewed. B. Harrison said "yes" to the first question. He did not know the answer to the second. There was no further discussion. Motion passed unanimously.

On the question of "local holds only" or "non-holdable" on current bestsellers or DVDs, no action was taken, as there was no consensus reported by the library representatives.

From October 2009 forward, make the default for expiration of patron cards three years. Motion: M. Martin; Second: L. Karczewski. There was no discussion. Motion passed unanimously.

Office of Library Information Services (OLIS): B. Bayliss said that the new MAIN/County Agreement includes an “opt in/opt out” clause. He will be sending letters to all MAIN libraries outlining these optional services. A response is necessary if a library wants to add an option.

M. Martin asked if OLIS will continue to host Long Hill Township Library’s website if Long Hill does not want OLIS to register its domain. Bill will get the answer.

A. Batra distributed a written report and posted it on the MAIN website.

M. Martin thanked OLIS for customizing user profiles for Long Hill Township Library. There was discussion about a project OLIS is working on to reduce costs by eliminating the three-part form now used for overdue notices. No decision has been made on whether a new system of sending notices will be implemented.

Regarding the bounced e-mail problem, Bill said it is more complicated than first thought. OLIS has found what they think is the source of the problem, but solving it requires communication with Sirsi, Verizon and the State Library.

Representative Reports: None

Committee Reports:

Access Services: J. Hipp reported the Historic New York Times database would begin on November 1. Libraries should add a link to their websites when it starts. Two training sessions on March 2, 2010 are scheduled at the Morris County Library. The State Library will not get the Star Ledger from Newsbank. Washington Twp Library has online access and will assist other MAIN libraries with their Star Ledger needs.

Circulation: G. Harpell reported the Committee met in September and discussed Patron Registration requirements. Gisela said there is a MAIN library that is still issuing pay cards. N. Adamczyk will investigate.

Collection Development: Committee will meet October 15 to look at default pricing.

Demand Management: A. Dellorusso said patrons are receiving their requests faster.

Membership: D. O’Brien said she and P. Bulfer had discussed the fact that there is no cap on the number of pay cards a library may issue. The Membership Committee needs to look at this.

Policy Manual: Abby Sanner will chair the committee.

Technology: J. Perrier urged directors to encourage staff to attend the committee’s meetings. Everyone learns something to bring back to his or her library.

OLIS will set up staff wireless networks for libraries requesting the service.

E. Kanouse volunteered to work on the anti-virus renewal contract.

The committee is looking for good Internet games for pre-school children.

R. Garwood asked about setting up “restricted” programs for teens. Jan referred her to Cyber Sitter.

Technical services: B. Harrison said customized policy lists will be sent to Technical Services staff and directors at each library.

Old Business: M. Martin distributed a revised Custom Reports for Prioritizing list. She asked for a response from libraries by October 16.

N. Adamczyk raised the question of the term NH. For media it means local holds only. For books, it means no holds at all. E. Kanouse suggested using LH for local holds and NH for no holds. L. Karczewski asked if the change could be made globally. A. Batra said it could.

A. Freeman inquired if any action had been taken regarding the library that has part of its collection shadowed. N. Adamczyk said she would act on it.

P. Bulfer visited a library in Pennsylvania currently using Evergreen. They are so enthusiastic they will send staff to speak about their experience.

E. Kanouse said the renovated Denville Library is open.

A. Meany said the HRLC long-range plan work is starting.

The meeting adjourned at 2:30.

Respectfully submitted,

Barbara M. McConville